

AGENDA

Meeting of: Scottish Futures Trust Limited – Board
 Date & Time: Monday 9th October 2017, 2pm
 Place: Board Room, 11-15 Thistle Street, Edinburgh

2.00pm	1 1b	Apologies & Declaration of Directors' Interests Discussion: <ul style="list-style-type: none"> Programme for Government 	ALL ALL	
2.40pm	2	Minute of previous meeting & matters arising <i>To approve the minute of the meeting of 21 August 2017</i>	IR	Paper 01
2.45pm	3	Board action tracker	IR	Paper 02
2.50pm	4	Chief Executive's Report a) Business overview b) Progress against business plan objectives 2017-18 c) Communications report	BW BW/PR BW	Paper 03 Paper 04 Paper 05
3.20pm	5	Finance Report <ul style="list-style-type: none"> <i>to be circulated separately on Fri 6th Oct</i> 	VC	Paper 06
3.35pm	6	Corporate Report a) Corporate Risk Register b) Post project evaluation c) Insurances – annual review d) Hospitality – annual review	VC PR VC BW	Paper 07 Paper 08 Paper 09 Paper 10
4.00pm	7	Board succession planning <ul style="list-style-type: none"> Fiona Ogg to join meeting 	FO	Paper 11
4.30pm 4.45pm	8	AOB Close of meeting		

Schedule of future meetings:

Monday 27 November 2017	2pm	11-15 Thistle Street, Edinburgh
Monday 29 January 2018	2pm	11-15 Thistle Street, Edinburgh
Monday 19 March 2018	2pm	11-15 Thistle Street, Edinburgh
Tuesday 8 May 2018 – Potential meeting with Cabinet Secretary	2pm	11-15 Thistle Street, Edinburgh
Tuesday 26 June 2018	2pm	11-15 Thistle Street, Edinburgh
Monday 20 August 2018	2pm	11-15 Thistle Street, Edinburgh
Tuesday 21 August 2018 – Strategy Day	10am	Edinburgh
Monday 8 October 2018	2pm	11-15 Thistle Street, Edinburgh
Monday 26 November 2018	2pm	11-15 Thistle Street, Edinburgh