

## AGENDA

Meeting of: Scottish Futures Trust Limited – Board  
 Date & Time: 26 November 2018, 2.30pm  
 Place: Board Room, 11-15 Thistle Street, Edinburgh

2.30pm	1	Apologies & Declaration of Directors' Interests		
	1b	Discussion: <ul style="list-style-type: none"> <li>• Enterprise and Skills Board Strategic Plan</li> <li>• Scottish Government Economic Action Plan</li> </ul>	PR	
3pm	2	Minute of previous meeting & matters arising	IR	Paper 01
	3	Board action tracker	IR	Paper 02
3.10pm	4	Chief Executive's Report <ul style="list-style-type: none"> <li>a) Business Objectives</li> <li>b) Areas of opportunity / growth</li> <li>c) Areas of risk / reduction             <ul style="list-style-type: none"> <li>Annex A – review of hub</li> </ul> </li> <li>d) NPD Review</li> <li>e) People</li> <li>f) Engagement             <ul style="list-style-type: none"> <li>Annex B – Communications report</li> </ul> </li> <li>g) SFTi Investments</li> </ul>	PR  CP  PR/JM	Paper 03  Paper 04  Paper 05
4.10pm	5	Finance Report <ul style="list-style-type: none"> <li>a) Half year report including November outturn forecast</li> <li>b) Budget 2019/20</li> </ul>	VC	Paper 06 Paper 07
4.30pm	6	Corporate Plan <ul style="list-style-type: none"> <li>a) Corporate Plan 2014-19 review</li> <li>b) Corporate Plan 2019-24 update</li> </ul>	CMR PR	Paper 08 Paper 09
5pm	7	Governance Report <ul style="list-style-type: none"> <li>a) Statement of Board reserved powers</li> <li>b) Programme Board terms of reference</li> </ul>	PR	Paper 10 Paper 11
5.20pm	8	Recruitment of board directors	IR	
5.25pm	9	AOB		

### Schedule of meetings 2019

Monday 28 January	<ul style="list-style-type: none"> <li>• Workstream briefing</li> <li>• Group Audit Committee</li> <li>• SFT Board meeting</li> </ul>	12 noon to 5.30pm 11-15 Thistle Street
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Monday 18 March	<ul style="list-style-type: none"> <li>• Workstream briefing</li> <li>• SFTi Board meeting</li> <li>• SFT Board meeting</li> </ul>	12 noon to 5.30pm 11-15 Thistle Street
Monday 29 April	<ul style="list-style-type: none"> <li>• Workstream briefing</li> <li>• Group Audit Committee</li> <li>• SFT Board meeting</li> </ul>	12 noon to 5.30pm 11-15 Thistle Street
Tuesday 25 June	<ul style="list-style-type: none"> <li>• SFT Board meeting</li> <li>• Strategy Day</li> </ul>	9am to 5pm Venue tbc
Monday 19 August	<ul style="list-style-type: none"> <li>• Group Audit Committee</li> </ul>	2pm 11-15 Thistle Street
Monday 9 September	<ul style="list-style-type: none"> <li>• Workstream briefing</li> <li>• SFTi Board meeting</li> <li>• SFT Board meeting</li> </ul>	12 noon to 5.30pm 11-15 Thistle Street
Monday 18 November	<ul style="list-style-type: none"> <li>• Workstream briefing</li> <li>• SFT Board meeting</li> </ul>	1pm to 5.30pm 11-15 Thistle Street