

AGENDA

Meeting of: Scottish Futures Trust Limited – Board
 Date & Time: Tuesday 26 June 2018, 3.40pm
 Place: Boroughmuir High School, 111 Viewforth, Edinburgh, EH11 1FL

3.40pm	1	Apologies & Declaration of Directors' Interests		
	2	Minute of previous meeting & matters arising <i>To approve the minute of the meeting of 8 May 2018</i>	IR	Paper 01
	3	Board action tracker	IR	Paper 02
3.50pm	4	Chief Executive's Report	PR	Paper 03
		a) Business objectives progress <i>Annex A Business Management Summary</i> <i>Annex B Sample business management report</i>		Paper 04 Paper 05
		b) Areas of opportunity / growth <i>Annex C Feedback on Project 13</i> <i>Annex D Copy FT article</i>		Paper 06 Paper 07
		c) Areas of risk / reduction		
		d) NPD review		
		e) People <i>Annex E Gender pay gap report</i>		Paper 08
		f) Engagement <i>Annex F Communications report</i>		Paper 09
		g) Investment portfolio h) Finance report		
4.30pm	5	Report from Chairman of Audit Committee	GW	Verbal
4.35pm	6	Benefits reporting 2017-18	TR	Presentation
4.55pm	7	Corporate update	PR	Paper 10
		a) Health and Safety		
5.05pm	8	Corporate Planning	PR/KA	Paper 11
5.50pm	9	AOB		

Schedule of future meetings 2018

Mon 20 Aug 18	tbc	Strategy Day		Norton House Hotel
Mon 3 Sept 18	2pm	Audit Committee		Thistle St Office
Mon 8 Oct 18	1230	Briefing: Low Carbon	2pm Board	Thistle St Office
Mon 26 Nov 18	1230	Briefing: Emerging area	2pm Board	Thistle St Office