

Application

Applicants will be asked to complete the following questions:

Organisation name and contact details

[short answer box]

Confirmation that the building, site or asset is in Scotland

[Yes or No]

Postcode of location

+ *[Short answer box]*

Confirmation that your organisation owns the building, site or asset

[Yes or No]

Primary cultural or creative activity

Please first select purpose from the options below:

- Production
- Exhibition
- Multi Art Form

[once selected]

Please select from artform from the options below:

- Music
- Screen
- Multi Artform
- Visual Arts

- Theatre
- Craft
- Creative Industries
- Literature
- Other

Climate risk identification in the past 12 months.

Please describe the climate related risk affecting the building, site or land asset and how this risk has been identified within your organisation in the past 12 months.

Your response should:

- explain the nature of the climate related risk (for example heat, water, weather exposure or changing patterns of use)
- describe how this risk affects, or is expected to affect, the asset and its ongoing use
- set out how the risk has been formally recognised or discussed within your organisation

Evidence of recognition may include but is not limited to:

- inclusion of the risk on an organisational risk register;
- discussion at board, trustee or senior management level;
- internal reports, assessments or planning documents;
- professional advice, studies or assessments commissioned or received.

You do not need to submit documents at this stage, but your response should clearly demonstrate that the risk has been actively identified and considered, rather than being newly conceived for the purposes of this application.

[Long answer, maximum 300 words]

Proposed adaptation project and minor capital works.

Please describe the proposed adaptation project and the minor capital works you are seeking support for.

Your response should:

- clearly describe the building, site or land asset the project relates to;
- explain the climate related risk the project is responding to (for example heat, water,

weather exposure or spatial constraints);

- set out the specific physical works proposed and how they will help the asset better adapt to current or future climate impacts.

Projects should focus on practical adaptation measures rather than emissions reduction, energy efficiency upgrades or large-scale redevelopment. The works should be proportionate in scale and capable of being delivered within a short timeframe.

[Long answer, maximum 300 words]

Project readiness.

Please demonstrate how this project is already in development within your organisation.

Your response should demonstrate that the project is not speculative and that preparatory work has already taken place. This may include reference to:

- identification of the project through risk management, business planning or capital planning processes;
- internal approvals or discussions at board or senior management level;
- previous studies, scoping work, feasibility assessments or professional advice;
- existing but unfunded project plans or proposals where costs have not yet been incurred.

You do not need to submit documents at this stage, but you should clearly describe the steps already taken to bring the project to this point.

[Long answer, maximum 200 words]

Expected outcomes.

Please describe the outcomes the project is expected to achieve.

Your response should focus on:

- how the proposed works will improve the resilience, usability or long term sustainability of the asset;

- how the project will help your organisation respond more effectively to climate related risk;
- any learning or insight the project may generate that could be useful for other; cultural and creative organisations.

Outcomes should be realistic, proportionate to the scale of the project, and achievable within the timeframe. Outcomes should be measurable and details on approaches to measurement of success will be required for the Stage 2 application.

[Long answer, maximum 200 words]

Delivery confirmation.

Please confirm that your organisation is able to commit to delivering the proposed project within the timescales of this fund.

By selecting “Yes”, you confirm that:

- your organisation has the capacity and governance arrangements in place to progress the project promptly if funding is awarded;
- you are able to meet the indicative timetable set out in this Expression of Interest, including progressing to Stage 2 if invited;
- you understand that this fund prioritises pace of delivery and learning within a fixed timeframe.

An outline timeline for the project will be required for the Stage 2 application.

Applications that cannot confirm deliverability within the programme timescales are unlikely to progress.

[Yes or No]

Indication of level of grant funding sought.

Please indicate the approximate level of grant funding you expect to request at Stage 2. You do not need to provide a detailed budget at this stage. This information is requested to help Creative Scotland and the Scottish Futures Trust understand the likely scale of proposals and ensure a balanced portfolio of projects across the fund.

Funding requests should be proportionate to the scale of the proposed adaptation works and deliverable within the programme timeframe.

Applicants should also outline if other funding sources are being used to deliver the project. The Stage 2 application will consider the certainty of such funds to enable overall delivery.

[Short answer or range selection]

VAT

Please confirm whether you are VAT registered.

[Yes or No]

Do these costs include VAT? If yes, is the VAT recoverable: (only non-recoverable VAT should be included, as part of the relevant project costs)

[Yes or No]